**WEST POINT CITY COUNCIL**

**CITY OF WEST POINT, IOWA 52656**

**March 10, 2025**

**CALL TO ORDER**: The City Council of the City of West Point, Iowa, met in properly noticed regular session in the West Point Public Library, 317 Fifth Street, West Point, Iowa 52656 on March 10, 2025. Mayor Gary Peitz presided and called the meeting to order at 5:30 p.m.

**ROLL CALL**: The roll was called by Mayor Gary Peitz and Council Members responded as follows: Present: Council Members: Wendy Vonderhaar, Larry Buchholz, Brian Meierotto and Bruce Wellman. Councilor Will Stuekerjuergen was absent.

**The following indicated City staff were in attendance**: City Clerk/Treasurer Denise McGowan, City Administrator Randy Welding, Public Works Superintendent Ross Vance and Police Chief Brad Roberts.

**The following indicated citizens were in attendance**: None

**PLEDGE OF ALLEGIANCE AND INVOCATION**: The pledge of allegiance was recited by all those in attendance after which Councilor Meierotto gave the Invocation.

**AGENDA APPROVAL**: The tentative agenda was introduced for any necessary amendments. After discussion and due deliberation by all the Council members present, it was the consensus that an amendment was necessary to set a public hearing for the purchase of two lots by MBMRE LLC. A motion was made by Councilor Wellman and seconded by Councilor Vonderhaar to approve the amended agenda to set a public hearing for the purchase of two lots by MBMRE LLC and proceed with the council meeting.

**OPPORTUNITY FOR CITIZENS TO ADDRESS THE COUNCIL:** Mayor Gary Peitz invited any citizens, residents, or others to address the Council in respect of any matters of interest or concern. There being no further response to the mayor’s invitation, and the City Administrator reporting that no oral or written comments had been received for consideration prior to the council meeting, the mayor continued the meeting along the established agenda.

**PUBLIC HEARING:**

**Approve City Ordinance 302-25 “Adopting the Code of Ordinances of the City of West Point, Iowa”** Councilor Vonderhaar introduced City Ordinance 302-25 “Adopting the Code of Ordinances of the City of West Point, Iowa” and moved its adoption, which was seconded by Councilor Wellman, and after discussion and due consideration thereof by the Council, the Mayor put the question upon the adoption of the motion and the roll being called, the council members voted as follows: Councilors all voted YES. Whereupon the Mayor declared the motion duly adopted.

**Public Hearing**

Open- Mayor Peitz opened the public hearing at 5:32 pm with Councilor Wellman and Councilor Buchholz approving to open.

Discussion-No discussion was held

Close Meeting- Councilor Buchholz moved to close the public hearing with Councilor Meierotto seconding. Meeting closed at 5:36 pm.

03/10/25

WPCCM 2284

**PUBLIC WORKS DEPARTMENT REPORT**: The Street Superintendent’s report was available for review which reported on the primary work items accomplished by the Street; Sewer; Parks; and Buildings and Grounds Department during the previous period a) Plowed streets from snow event on February 12, 2025 b) Got sander out the morning of February 16 to sand street for church from the sleet event c) Worked on making a bracket for the camera on city hall and painted new camera d) Cleaned and painted curb in front of Kim’s Confections and the curb to the east e) Worked on plugged storm drain at 8th & Iowa Joe from rain event on March 4th and rain came back and pulled the grate and removed all debris from the box f) Moved metal shelving racks from lagoon blower building to the main shop g) Cleaned out and organized lagoon blower building h) Continued shop tool and equipment organization i) Met with Dave Eaton with IAMU to review city safety program. Will meet again March 18th to do a shop walk through for OSHA safety j) Talked with Municipal Pipe and Tool and made a plan for yearly sewer cleaning k) sewer issue at the West Point Lumber store and Car Wash and helped fix l) Blowers at lagoon went off line March 9th and the utility employees helped fix the issue Routine Jobs: Cleaned compost bin, hauled brush to pile, emptied recycle trailer daily lift station/lagoon checks, maintenance on lagoon SAGR System and blowers and trash and limb checks in city parks.

**POLICE DEPARTMENT REPORT:** The Police Department report was available for review of police department operations for the month of February 2025. The West Point Police Department logged 174 hours in February with the Chief having 129 hours and the Officers having 45 hours while performing regular patrol, business checks, traffic control and investigations. There were 34 calls for service. 7 traffic stops were recorded; 2 citations were issued and 6 warnings; 2 mutual aid assists, and no arrests. Chief Brad Roberts stated the department has been working on a training schedule and restocked needed medical supplies.

**MAYOR’S REPORT**: Mayor Gary Peitz stated he attended the Conference Board and EMS Meeting on February 13, 2025 to approve the final budgets for the Lee County Assessor’s Office and EMS. Mayor Peitz met with City Administrator Welding numerous times to prepare for the February 25th, 2025 Budget Workshop. Mayor Peitz and City Administrator Welding met with Chief Roberts to discuss planning for Public Safety plans for this calendar year. Mayor Peitz thanked the council for their work on the FY26 Budget Workshop and believes there is a good plan in place for city finances moving forward.

**Municipal Utility Board Monthly Meeting** will be held Tuesday, March 11, 2025, at 5:00PM at City Hall.

**Library Board Monthly Meeting** will be held Tuesday, March 11, 2025, at 6:00 p.m. at the Library Conference Room, 317 Fifth Street, West Point, Iowa, and is open to the public.

**Next Scheduled Regular City Council Meeting** will be held on Monday, April 14, 2025, at 5:30 p.m. at the Library Conference Room, 317 Fifth Street, West Point, Iowa, and is open to the public.

**CITY ADMINISTRATOR’S REPORT**: Upon invitation, City Administrator Randy Welding presented the City Administrator’s Report. City Administrator Welding stated he has been working on tax levies and budget information. City Administrator Welding stated he attended a workshop meeting on budgets. City Administrator Welding worked on the 24-25 budget amendment for insurance and utility claims from the substation incident. The city received the PTZ camera and prepared it to be mounted. City Administrator Welding stated the city received a letter of interest from Michael Mohrfeld showing interest in purchasing two lots and building a spec home on his lot. As of now all the lots are sold. Councilor Wellman would like to discuss the roll back process regarding taxes with the Lee County Assessor and asked if one could attend a council meeting. City Administrator Welding stated that Councilor Wellman could call the Lee County Treasurer to discuss these questions, and they are very good at explaining how those things work.

03/10/25 WPCCM 2285

**CITY COUNCILOR’S REPORTS:** Upon invitation, Councilor Meierotto stated there will be a pork loin dinner put on by the West Point Fire Department on April 5, 2025, from 4:30-7:00 p.m. and it will be drive through only.

03/10/25 WPCCM 2286

**OLD BUSINESS:**

**NEW BUSINESS:**

**Approve Resolution No. 893-25 “A Resolution Revising the Approval of a Payment In Lieu of Taxes (PILOT) Agreement Between the City of West Point, Iowa and the West Point Municipal Electric System”:** Councilor Wellman introduced Resolution 893-25 “A Resolution Revising the Approval of a Payment In Lieu of Taxes (PILOT) Agreement Between the City of West Point, Iowa and the West Point Municipal Electric System”, and moved its adoption, which was seconded by Councilor Meierotto, and after discussion and due consideration thereof by the Council, the Mayor put the question upon the adoption of the motion and the roll being called, the council members voted as follows: Councilors all voted YES. Whereupon the Mayor declared the motion duly adopted.

**Liquor Licenses Applications:**

**The Mayor reported application for a liquor license had been received as follows: D & D Grocery Inc DBA Sonny’s Supermarket (Class E Retail License Effective Date: 04/01/25 )** Councilor Buchholz introduced the application for D & D Grocery Inc DBA Sonny’s Supermarket and moved that it be approved and be forwarded to the Iowa State Alcohol Beverages Division for necessary issuance, which was seconded by Councilor Vonderhaar, the Mayor put the question upon the adoption of the motion and roll being called. Councilor Vonderhaar, Councilor Wellman, Councilor Meierotto and Councilor Buchholz all voted YES. Whereupon the Mayor declared the motion duly adopted.

**The Mayor reported application for a liquor license had been received as follows: Jet Stop West Point(Class E Retail License Effective Date: 04/04/25 )** Councilor Vonderhaar introduced the application for Jet Stop West Point and moved that it be approved and be forwarded to the Iowa State Alcohol Beverages Division for necessary issuance, which was seconded by Councilor Buchholz, the Mayor put the question upon the adoption of the motion and roll being called. Councilor Vonderhaar, Councilor Wellman, Councilor Meierotto and Councilor Buchholz all voted YES. Whereupon the Mayor declared the motion duly adopted.

**Motion to Set Public Hearing to Dispose of Real Property By the City of West Point, Iowa:**

Councilor Wellman approved setting a public hearing to Dispose of Real Property By the City of West Point, Iowa, for March 25, 2025, at 6:00 pm at a special meeting and moved its adoption, which was seconded by Councilor Meierotto; and, after discussion and due consideration thereof by the Council, the Mayor put the question upon the adoption of the motion and the roll being called, the Council Members voted unanimously YES. Whereupon the Mayor declared the motion duly adopted.

03/10/25 WPCCM 2287

**MONTHLY REPORTS**: The following indicated Minutes; Monthly Reports; and Monthly Warrants were introduced, considered, and acted upon by the Council as indicated:

**Minutes of Regular Council Meeting of February 2025**: Minutes of the regular Council Meeting of February 10, 2025 were introduced for Council approval and, after review and due deliberation by all Council Members present, Councilor Meierotto moved that the referenced minutes be approved as presented; which was seconded by Councilor Wellman ; and, after due consideration thereof by the Council; the Mayor put the question upon the adoption of the motion and roll being called. All voted YES. Whereupon the Mayor declared the motion duly adopted.

**Treasurer’s Report for February 2025**: The Treasurer’s Report for February 2025 was introduced for Council approval and, after review and due deliberation by all Council Members, Councilor Buchholz moved that the referenced Treasurer’s Report be approved as presented, which was seconded by Councilor Wellman. After due consideration thereof by the Council, the Mayor put the question upon the adoption of the motion and the Council Members voted as follows: Councilors all voted All-YES. Whereupon the Mayor declared the motion duly adopted.

**Warrants Payable for March 2025:** Warrants payable for the month of March 2025 were presented for review and approval and, after discussion and due deliberation by all Council Members present, Councilor Vonderhaar moved that the referenced warrants payable be approved for payment as presented, which was seconded by Councilor Wellman; and, after due consideration thereof by the Council, the Mayor put the question upon the adoption of the motion and the roll being called, the Council Members voted as follows: Councilors all voted – YES. Whereupon the Mayor declared the motion duly adopted.

**Proceedings from Regular Meeting for February 10, 2025:** Proceedings from Regular Meeting for February 10, 2025 were presented for review and approval and, after discussion and due deliberation by all Council Members present, Councilor Vonderhaar moved that the referenced proceedings be approved with an amendment to the date of February 10, 2025 ; which was seconded by Councilor Buchholz; and, after due consideration thereof by the Council, the Mayor put the question upon the adoption of the motion and the roll being called, the Council Members voted as follows: Councilors all voted-YES. Whereupon the Mayor declared the motion duly adopted.

**OTHER BUSINESS:** None

03/10/25 WPCCM 2288

**ADJOURNMENT:** All known business having been conducted, Councilor Vonderhaar moved the Council Meeting adjourn, which was seconded by Councilor Stuekerjuergen, and which carried unanimously. Whereupon the Mayor declared the motion duly adopted and the regular Council Meeting of the City of West Point, Iowa, adjourned at 5:51 p.m., March 10, 2025.

CITY OF WEST POINT, IOWA

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Gary B. Peitz Mayor

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Denise R McGowan, City Clerk/Treasurer