

**AMENDED
TENTATIVE AGENDA**
West Point Municipal Utility Board
313 Fifth Street, West Point, Iowa 52656
March 11th, 2025, at 5:00 p.m.
West Point City Hall

1. **CALL TO ORDER (Willie)**
2. **ROLL CALL (Randy)**
3. **APPROVAL OF AGENDA (Willie) Requires a 1st & 2nd**
4. **OPPORTUNITY FOR CUSTOMERS/OTHERS TO ADDRESS THE BOARD (Willie)**
(Five Minute Limit)

5. UTILITY REPORTS

- a) **DELINQUENT REPORTS (Dawn)**
– 12 Day Reminders Mailed - \$265.00
10- 24 Door Hangers Delivered - \$750.00
- b) **FIELD REPORT (Mark will discuss the work completed last month)**
- c) **DETAILED TREND REPORT (Randy)**
- d) **CHAIRMAN’S REPORT (Willie will discuss if he has anything)**
- e) **UTILITY SUPERINTENDENT REPORT (Mark will discuss)**
- f) **BOARD MEMBER REPORTS (Jacob & Morgan)**
- g) **UTILITY DIRECTOR REPORT (Randy will prepare and discuss)**

6. OLD BUSINESS

- a) **Trend data report (Randy completes)**

7. NEW BUSINESS

- a) Discussion on streetlights and park lights
- b) Approval of Minutes from the Utility Board Meeting January 14th, 2024
(Requires a 1st & 2nd)
- c) Approval of January 2025 Proceedings / Sent to Democrat
(Requires a 1st & 2nd)
- d) Treasurer's Report for January 2025 (Bills Paid last mo.)
(Requires a 1st & 2nd)
- e) Warrants Payable for February 2025 (Bills Paid in current mo.)
(Requires a 1st & 2nd)
- f) Approval of 'Contractor's Application for Payment No. 3' payment in the amount of \$28,576.00 to be paid to Wynn Company for the 2024 Water Main Replacement.
- g) Discussion to be held on Garden and Associates holding five percent (5%) of each pay application. The retaining amount of \$13,718.00 is being held by Garden & Associates for the residential issues that have occurred during this project. Wynn will not receive the full amount until all issues are resolved.

8. OTHER BUSINESS: Next Meeting will be held on March 11th, 2025

- a. ADJOURNMENT (Willie) (Requires a 1st & 2nd)